



Department of Public Instruction

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<http://www.dpi.state.nd.us>

Dr. Wayne G. Sanstead
State Superintendent

TO: Public and Nonpublic School Administrators and Business Managers

FROM: Linda M. Paluck, Director
School Approval and Accreditation
ND Department of Public Instruction

DATE: July 10, 2009

RE: 2009-10 Fall Calendar Report

As you prepare for the 2009-2010 school year, please remember that you need to complete the Fall Calendar report which is now available for public and non public schools. The Fall Calendar is collected on the STARS program at <https://secure.apps.state.nd.us/dpi/stars/Login.aspx>. The Fall Calendar collects the projected school calendar for the school district during the current school year.

The Fall Calendar collection program is **due September 15, 2009**.

Remember to use your state login identification and password to enter STARS. Information regarding the STARS login site and state login information can be found within the attached ***Fall Calendar Help Manual*** along with directions to complete the calendar. The help manual is an excellent resource and it would be wise to print it **before** you begin entering your data.

If you are new to a district please know that you will need to set up a login ID to enter the STARS program. You may call Jolene at 328-1815 for assistance.

You must submit your fall calendar BEFORE you complete your enrollment report!

You may also view the Fall Calendar Help Manual for the STARS program, as well as all other program manuals, on our DPI website under Resources at <http://www.dpi.state.nd.us/resource/STARS/index.shtm>.

If you have any questions regarding the Fall Calendar Report, please contact Carol Harmsen at 328-2266.