



Department of Public Instruction

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<http://www.dpi.state.nd.us>

Dr. Wayne G. Sanstead
State Superintendent

TO: School Administrators

FROM: Ann Ellefson, Assistant Director for School Approval and Accreditation

DATE: April 2009

SUBJECT: 2009-2010 State Funded Summer School

The ND Department of Public Instruction invites public schools to apply for funding for their 2009-2010 state funded summer school programs. All summer school applications must be received by June 1 and approved before the start of the summer program. Upon approval of your summer school program, the Department will send a letter of approval to the district. Only summer school programs which meet the provisions identified in administrative rules and have received approval before the start of the program are eligible to receive state aid payments.

Application Process

This year's state summer school application will require schools to complete two steps:

1. The school will submit a completed paper application (SFN 52031 and 50091) that will provide us with contact information, program dates, and other programmatic information.
2. The school will report the teachers, courses, time, and students within the 2009-2010 Summer School Licensed Personnel (MIS03) report on State Automated Reporting System (STARS) similar to the process used during the regular school year. Enter STARS at <https://secure.apps.state.nd.us/dpi/stars/Login.aspx>; select the Personnel folder and the Summer School Licensed Personnel (MIS03) record to report your summer school instructional program. The Summer School Licensed Personnel (MIS03) report on STARS will be open for data entry from April 1 until July 16.

Monitoring

Please note that some summer school programs will be monitored as identified in administrative rules. The purpose of the monitoring is: (1) to provide information to help administer summer programs, and (2) to assure compliance with North Dakota statutes and administrative rules provided for summer school.

Contact Information

Please mail the summer school program applications and any additional documentation to: ND Department of Public Instruction, School Approval and Accreditation, 600 E. Boulevard Ave., Dept. 201, Bismarck, ND, 58505-0440. If you have any questions, please contact our office at:

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REMEDIAL ELEMENTARY SUMMER SCHOOL PROGRAM (Grades 1-8)

Information about the remedial elementary summer school program including the administrative rules, the application, and other helpful documents are available at www.dpi.state.nd.us/approve/summer. Application for approval of the remedial elementary summer school programs must be made on SFN 52031 along with the Summer School Licensed Personnel (MIS03) report on STARS.

HIGH SCHOOL SUMMER SCHOOL PROGRAM (Grades 9-12)

Information about the high school summer school program including the administrative rules, the application, and other helpful documents are available at www.dpi.state.nd.us/approve/summer. Application for approval of high school summer school programs, including summer driver education, must be made on SFN 50091 along with the Summer School Licensed Personnel (MIS03) report on STARS.

PROPOSED LEGISLATION

The 2009 Legislative Session has proposed changes to the state sponsored summer school program. At this time, final legislation has not been determined. For further information, please review House Bill 1400 which includes sections pertaining to state funded summer school.