

**North Dakota Department of Public Instruction
Child Nutrition and Food Distribution Programs**



**HealthierUS School Challenge:
Recognizing Nutrition Excellence in Schools
Are You Ready?**

Presented by: Julie Zikmund, MPH, RD, LRD

**September 21, 2010
9:00 am-4:30 pm
Valley City State University
Student Center-Skoal Room
101 College St. SW
Valley City, ND 58072**

The training sessions are developed specifically for North Dakota school foodservice authorized representatives, school principals, and school foodservice managers and/or head cooks. **Interested schools will be required to have a team of at least two attend together from both areas, a staff member from school food service and a staff member with administrative or curriculum authority.** Due to the challenging menu criteria for school lunches, it is critical to have the school foodservice staff person who plans menus attend the training. Up to five staff members from interested schools may attend. To find out the criteria required for the HealthierUS School Challenge go to the Team Nutrition web site at www.teamnutrition.usda.gov and click on "HealthierUS Schools" on the left side.

There is no registration fee for this training. Lunch is on your own. Costs are being covered by the USDA Team Nutrition grant. Team Nutrition funds are available to support expenses for interested schools to attend with at least two staff, one in charge of menu planning and one to assure the HUSSC criteria are met for the nutrition education, physical activity, other foods available in school and the HUSSC review team. All schools (elementary, middle, high) are eligible to apply for the HealthierUS School Challenge certification.

The AmericInn in Valley City is holding a block of rooms until September 3, 2010 at the state rate of \$63 plus tax. They are being held under DPI-Child Nutrition.

Registration is due to Child Nutrition Programs by September 10, 2010.

The Department of Public Instruction does not discriminate on the basis of race, color, religion, sex, national origin, disability, age, sex (wages) or genetics in its programs and activities. For inquires regarding nondiscrimination policies, please contact: Robert Marthaller, Assistant Superintendent, Department of Public Instruction, 600 E. Boulevard Ave., Dept. 201, Bismarck, ND 58505-0440, 701-328-2267.

USDA is an equal opportunity provider and employer.

HealthierUS School Challenge Training

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Registration Form

Section 1

School Name _____

School Address _____

School City _____ State _____ Zip _____

Contact Person _____ Title _____

E-mail _____

Phone (home) _____ (work) _____

Section 2

List the key staff members from your school who plan to attend the training and have expenses covered. Please only bring the staff members that will have an active role in working toward the HealthierUS School Challenge certification.

Name

Position

_____	_____
_____	_____
_____	_____
_____	_____

To assist in the planning, please complete section 3 for estimated expenses to attend the training.

Return registration to address or fax below by September 10, 2010

Fax number: (701) 328-9566

Department of Public Instruction
Child Nutrition and Food Distribution Programs
600 E Boulevard Ave.
Bismarck, ND 58505-0440

If you plan to attend our program and will need special facilities or assistance relating to a disability, please contact Child Nutrition and Food Distribution Programs at least two weeks prior to this event. Telephone: 701-328-2294 or ND toll-free 1-888-338-3663.

Section 3

Estimated Expenses to attend "HealthierUS School Challenge" Training

Total number of school staff attending _____

Including the person completing this form if attending

Mileage:

To Valley City from _____ (your location)

_____ miles X 2 (round trip) x \$.50/mile \$ _____

Mileage will be reimbursed for 1 vehicle. Contact the state agency for exceptions.

Lodging: *(maximum reimbursement will be state rate of \$63 plus tax.) Use \$70 per night for estimates.*

\$70 x _____ number of rooms needed for one night lodging. \$ _____

Approval for lodging expenses must be requested if location is less than 75 miles from Valley City.

A block of rooms has been reserved at state rates at the AmericInn, 280 Wintershow Road SE, Valley City. Call 701-845-5551 or 1-800-634-3444 and indicate DPI/Child Nutrition when making your reservation. The block of rooms will be held until September 3, 2010.

Meals:

Per person reimbursement rate is:

Breakfast \$5 Lunch \$7.50 Supper \$12.50

Total number of breakfasts to be claimed _____ x \$5 = _____

Claim if travel begins before 7 am

Total number of lunches to be claimed _____ x \$7.50 = _____

Total number of suppers to be claimed _____ x \$12.50 = _____

Claim if arrival home is after 7 pm

Total estimated meal reimbursement for staff to attend \$ _____

Total Estimated Costs \$ _____

Participation form completed by:

Name _____ Title _____

Telephone
Number _____

Signature of School Foodservice Authorized Representative Date