



**Department of Public Instruction**  
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<http://www.dpi.state.nd.us>

Dr. Wayne G. Sanstead  
State Superintendent

To: North Dakota School Districts  
From: Kenneth Steiner, Staff Officer  
School Finance and Organization  
Re: Deferred Maintenance and Physical Plant Improvement Grants  
Date: 1/18/2008

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Section 50 of Senate Bill 2200 provides for a contingent appropriation of \$5 million for deferred maintenance and physical plant improvement grants. The appropriation becomes effective if the Office of Management and Budget determines the state general fund exceeds projections by \$30 million by April 30, 2008. Preliminary projections indicate that this is highly likely.

The Office of Management and Budget will send DPI official notification that the funding is available by April 30, 2008. DPI will accept applications for the funding through December 31, 2008. Funding is available anytime after April 30, 2008, with a full set of application materials submitted to DPI.

Districts will be eligible to receive \$10,000 plus a pro rata share of the remaining appropriation (roughly \$35 per ADM). All projects require an equal local monetary match. Districts levying less than 150 mills or who have been precluded from receiving state aid due to the ending fund balance offset are not eligible. DPI has determined that no districts are ineligible due to the ending funding balance eligibility rule.

All proposed and approved projects are future projects and cannot have already been started and/or completed. Examples of allowable projects are heating and cooling needs, building efficiencies, roofing, windows, room technologies (e.g. wiring – not actual technology purchases like computers), plumbing updates, etc.

All districts with a total project of \$25,000 or more must also submit a Construction Approval application. The Project Description in the Project Application and the Nature of Project in the Construction Approval application can and should be identical. All districts with a total budget of \$150,000 will have to submit a facilities plan. All expenditures of these funds will be considered part of one project. All districts that choose to participate must submit appropriate expenditure documentation to DPI no later than June 30, 2010.

The following forms can be found on the DPI website: [www.dpi.state.nd.us/finance/](http://www.dpi.state.nd.us/finance/).....

- SB 2200 1-11-08.xls – spreadsheet indicating eligibility and amount of funding expected
- SB Project Application – short application to be completed by all districts, saved, and returned via e-mail to [kasteiner@nd.gov](mailto:kasteiner@nd.gov)
- SB 2200 Memo – this document for future reference
- Construction Approval – document that needs to be completed for all spending over \$25,000

To be considered, districts must submit a completed SB Project Application and a Construction Approval for all projects of \$25,000 or more. Districts spending more than \$150,000 need to submit a facilities plan. Application material can be returned via mail, fax, or e-mail. Please indicate your district preference for when you want to receive the funds. Fund can be released beginning with the payment made at the end of May, 2008.

All questions regarding any of the above information can be directed to Kenneth A. Steiner, (701) 328-1678 or [kasteiner@nd.gov](mailto:kasteiner@nd.gov)