



IDEA-B DISCRETIONARY FUND APPLICATION

DEPARTMENT OF PUBLIC INSTRUCTION
DIVISION OF SPECIAL EDUCATION
SFN 12374 12/11)

Fiscal Year

Complete one application per project.
Instructions on reverse side.

1. Applicant Organization (Name and Address):	2. Title of Project
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3. Applicant Organization Address

4. Brief Description of Project

5. Project Period

Beginning Date (MM/DD/YY)	Ending Date (MM/DD/YY)
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6. Terms and Conditions

The grantee agrees to conduct this grant award within the guidelines issued by the Department of Public Instruction (DPI) and to comply with the "General Requirements for Federal Programs."

Signatures

Authorized Official/Project Director	Typed Name	Date	
Title	Telephone Number		
Chairperson of Applicant's Governing Board	Typed Name	Date	
Address	City	State	Zip

7. Budget Summary (Attach a project narrative that includes a Budget Justification.)

Budget Category	IDEA-B Discretionary Funds	Applicants Participation			Total
		State Funds	Local Funds	Other Funds	
Personnel	100				
Consultant Services	300				
Travel	500				
Consumable Supplies	600				
Equipment	700				
Other	800				
TOTALS					

8. For State Office Use Only

Approved By	Amount	Date
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INSTRUCTIONS

General Instructions:

This application form must be completed by all applicants requesting funding as an IDEA-B Discretionary funded project from the Department of Public Instruction, Division of Special Education. The application must be fully completed and signed by the applicant's authorized official and chairperson of the applicant's governing board. The entire application should be typewritten. Submit the application to:

Department of Public Instruction
Division of Special Education
600 E. Blvd. Ave., Dept. 201
Bismarck, ND 58505-0440

Please read and follow the instructions carefully. Questions and inquiries should be directed to the Special Education office, telephone (701) 328-2277.

Special Instructions:

1. **APPLICANT ORGANIZATION:** The special education unit that will assume programmatic and fiscal accountability for the use and disposition of IDEA-B Discretionary Funds awarded on the basis of this application. Include the business mailing address of the organization.
2. **TITLE OF PROJECT:** Indicate a brief, but descriptive project title.
3. **ADDRESS OF APPLICANT ORGANIZATION:** Provide the mailing address of the organization making application for discretionary funds.
4. **BRIEF DESCRIPTION OF PROJECT:** Provide an abbreviated and informative summary of the project's purpose and expected accomplishments. Information should be sufficient to allow its use to publicize the project.
5. **PROJECT PERIOD:** Indicate project beginning and ending dates. The beginning date can not be earlier than the project application deadline. Final reports are due on or before 30 days after the completion of the project. Multi-year projects may be proposed, but applications for funding will need to be submitted each year.
6. **TERMS AND CONDITIONS - SIGNATURES:** Self explanatory.
7. **BUDGET SUMMARY:** Show all financial resources, by budget category, to be allocated to the project. Be sure that figures agree with figures in the Budget Justification included with the Project Narrative Section of this application. Expenditure per line item may not increase more than 10 percent without authorized budget revision. Total federal fund reimbursement may not exceed approved amount.
8. **STATE OFFICE USE ONLY:** Self-explanatory.