



**SPECIAL EDUCATION CREDENTIAL APPLICATION**  
 NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION  
 SFN 17885 (R. 4-05)

**RETURN TO:**  
 Department of Public Instruction  
 Office of Special Education  
 600 East Boulevard Avenue, Dept. 201  
 Bismarck, ND 58505-0440

		Teaching License #	Teaching License Expiration Date	
Name (Last, First, Middle, Maiden)			Telephone Number	
Street Address or PO Box		City	State	Zip Code

Complete separate application for each qualified area. Relate your coursework to the numbered areas of the category requested. **A COMPLETE SET OF TRANSCRIPTS MUST BE ATTACHED TO THIS APPLICATION. (NEED NOT BE CERTIFIED COPIES, PHOTOCOPIES OR STUDENT COPIES OK.)** Also enclose a photocopy of your current ND teaching certificate.

- Early Childhood Special Education (Complete Items 1-8 per attached)
- Emotional Disturbance (Complete Items 1-12 per attached)
- Gifted/Talented—**Must have verification of teaching experience.** (Complete Items 1-3 per attached)
- Mental Retardation (Complete Items 1-7 per attached)
- Physically Handicapped (Completed Items 1-8 per attached)
- Specific Learning Disabilities (Complete Items 1-8 per attached)
- Visually Impaired (Complete Items 1-7 per attached)
- Deaf or Hard of Hearing (Complete Items 1-10 per attached)

	COURSE TITLE LIST IN ORDER AS NUMBERED IN OUTLINE OF REQUIREMENTS	COURSE NO.	DATE COMPLETED	COLLEGE OR UNIVERSITY	SPECIFY QUARTER OR SEMESTER HOURS	
					NO. GRADUATE HOURS	NO. UNDER-GRADUATE HOURS
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Comments	
Signature	Date

**ADDITIONAL EDUCATION REQUIREMENTS OF REGULAR ELEMENTARY AND  
SECONDARY TEACHERS FOR ISSUANCE OF SPECIAL EDUCATION CREDENTIALS**

- I. **EARLY CHILDHOOD SPECIAL EDUCATION.** By presenting 24 semester hours/36 quarter hours in preschool handicapped education from a college or university with appropriate accreditation in this area and offering a major in special education. Shall include study in the area of: 1. exceptional children 2. assessment of preschool handicapped children 3. child development 4. home/school relations 5. characteristics of preschool handicapped children 6. methods/materials in education of preschool handicapped 7. an additional course in education of preschool handicapped children 8. practicum working with preschool handicapped children as outlined by the college.
- II. **GIFTED/TALENTED.** By presenting 9 graduate semester hours/14 quarter hours in the following: 1. education of gifted students 2. curriculum, gifted 3. student teaching, gifted 4. two years of successful teaching experience in regular education; verification from employing school district required. Continuing education toward master's degree recommended. Teachers with general education licensure at the secondary level must obtain elementary endorsement to teach elementary gifted.
- III. **MENTAL RETARDATION:** By presenting approximately twenty hours of coursework from a college or university with appropriate accreditation in this area and offering a major in special education. Shall include study in the areas of: 1. exceptional children and youth retardation 2. characteristics of specific learning disabilities 3. behavior management; or intro to speech correction or consultation & collaboration; or remedial reading 4. methods and materials in MR 5. mental hygiene or abnormal psychology or personality theory or psychology of adjustment 6. transition to adult life or occupational information for MR 7. mental retardation practicum.
- IV. **PHYSICALLY HANDICAPPED.** By presenting 15 semester hours/23 quarter hours of coursework from a college or university with appropriate accreditation in this area and offering a major in special education. Shall include study in the areas of: 1. exceptional children 2. introduction to physical handicaps or orthopedics for teachers 3. methods and materials in teaching physically handicapped students 4. at least one full course in another area of exceptionality 5. student teaching, physically handicapped. Teacher licensure must be on elementary level to teach elementary physically handicapped students.
- V. **SPECIFIC LEARNING DISABILITY.** By presenting 24 semester hours/36 quarter hours, primarily graduate coursework, from a college or university with appropriate accreditation in this area and offering a major in special education. Shall include study in the areas of: 1. exceptional children 2. characteristics of SLD 3. assessment 4. methods/materials in SLD 5. advanced developmental psychology or language development/disorders 6. behavior management 7. corrective reading (if undergraduate, must also have practicum) 8. a complete practicum in SLD as outlined by the college. Secondary trained teachers must have elementary reading and elementary math methods. For students completing a four-year degree from a university with appropriate accreditation in this area, two additional graduate level courses will be required and shall include a course in Advanced Seminar in SLD and a SLD Practicum.
- VI. **EMOTIONAL DISTURBANCE.** By presenting 30 semester hours/45 quarter hours, primarily graduate coursework, from a college or university with appropriate accreditation in this area and offering a major in special education. Shall include study in the areas of: 1. exceptional children 2. emotional disturbance 3. methods 4. advanced seminar or field experience 5. advanced developmental psychology 6. behavior management 7. assessment 8. SLD methods or practicum 9. interdisciplinary/community resources or consultation skills 10. family or home-school relations 11. guidance or educational alternatives 12. a complete practicum in emotionally disturbed as outlined by the college. For secondary trained teachers working with elementary children, elementary reading and elementary math methods are required. For students completing a four-year degree from a university with appropriate accreditation in this area, two additional graduate level courses will be required and shall include a course in Advanced Seminar in ED and ED Practicum.
- VII. **VISUALLY IMPAIRED.** By presenting twenty one hours of coursework specific to the teaching of visually impaired children from a college or university with appropriate accreditation in this area and offering a major in special education. Shall include study in the areas of: 1. exceptional student 2. methods in visually impaired 3. introduction to orientation and mobility of the visually impaired 4. communication with visually impaired students 5. educational and medical implications of visual impairment 6. student teaching of the visually impaired 7. education of the exceptional student or a composite of courses related to exceptionalities other than visual handicaps.
- VIII. **DEAF OR HARD OF HEARING.** By presenting 32 hours of coursework specific to the teaching of students who are deaf or hard of hearing, from a college or university with appropriate accreditation in this area and offering a major in special education. Shall include study in the areas of: 1. Theory and methods of teaching speech to children who are deaf or hard of hearing 2. Theory and methods of teaching language to children who are deaf or hard of hearing 3. Methods of teaching reading and academic subjects to children who are deaf or hard of hearing 4. Sign language 5. History, guidance, and education of the deaf or hard of hearing 6. Auditory and speech mechanisms 7. Auditory assessment and training 8. Observation and student teaching 9. Child growth and development 10. Psychology or education of exceptional children.

**Notes:**

- Request a separate application form for a credential as Director of Special Education.
- Request a separate application form for a credential as a Special Education Strategist.
- Special Education credentials are no longer being issued in Speech/Language. In order to add this degree to your North Dakota Teaching License, contact the Education Standards and Practices Board at 701-328-9641.