

Funds Available to District for this Project:

Building Fund \$
Bonds \$
General Fund \$
Other Sources (Please identify) \$
TOTAL \$

School Enrollment Numbers:

Grade 1	Grade 7
Grade 2	Grade 8
Grade 3	Grade 9
Grade 4	Grade 10
Grade 5	Grade 11
Grade 6	Grade 12
Enrollment Total	

Explanation as to why the project is needed:

Will this project enhance or facilitate delivery of educational services in the district? Explain.

In the case of new construction or renovation affecting more than 50% of the existing structures square footage, describe the circumstances in your district that result in stable or increasing student population.

President's Signature	Business Manager's Signature:
Date:	Date:

Attach school board minutes indicating project authorization.

School Construction Approval Process:

- 1) Approval is required for any project costing in excess of \$100,000.
- 2) Notify the Department of Public Instruction at least 60 days before submission of application for assistance.
- 3) File completed application with the Department of Public Instruction, School Finance Unit. If the project is over \$250,000 the district must complete the facilities plan and submit with application for construction approval.
- 4) The State Superintendent acts on the application within 60 days of receipt. The decision is based on:
 - a) The potential utilization of the project by a future reorganized district,
 - b) The need for the project,
 - c) Educational utility of the project, and
 - d) Capacity to pay for the project.
 - e) In the case of new construction or a renovation affecting more than fifty percent of an existing structure's square footage, demonstrates that circumstances within the district are likely to result in a stable or increasing student population.
- 5) The decision of the state superintendent may be appealed to the State Board of Public School Education. The State Board must act in 60 days.
- 6) The district must submit architectural plans to the Department of Public Instruction prior to commencement of approved construction.
- 7) Districts should review appropriate sections of North Dakota Century Code:
 - 1) 15.1-36 – School Construction
 - 2) 15.1-09-34 – Contracts by School Boards – Bids – Penalty
 - 3) 48-01.2 – Public Improvement Bids and Contracts
 - 4) 54-44.7 – Architect, Engineer, and Land Surveying Services