

For a summary of changes made to the Student Contracts or additional information that needs clarification, please see the attached document titled Additional Information and Items Needing Clarification on Student Contracts.

<b>Worksheets needed to determine education costs</b>	<b>Form No.</b>	<b>When a contract is required</b>	<b>IEP Required</b>	<b>Special Instructions</b>
Worksheet to Determine Special Education Costs	SFN 9450			
Worksheet for Calculating Regular Education Costs for Students with Disabilities.	SFN 50637			(This form can be considered as a "Step V" to SFN 9450 Worksheet to Determine Special Education Costs, and is to be used with SFN 50011, Calculation of Residence Cost and State Liability)
<b>Types of Student Contracts</b>				
Private School/Out of State Application/Contract (School Placed)	SFN 9452	Always	Yes	This contract is used when boarding care and/or education is anticipated, and student is school placed at a private facility or out of state school or out of state private facility.
In-State, Out of Unit Application/Contract (has been eliminated)	SFN 9453	Has been eliminated		For your convenience, the short contract form is SFN 50011.
Public/Private School Contract (Placed for Purposes other than Education)	SFN 16927	Always	Yes	If placed at an in-state public school, form SFN 50011 is also required for fiscal review Calculation of District of Residence Cost and State Liability.
Within District of Residence	SFN 50011	When cost exceeds 4 ½ times, or exceeds 4 ½ times with anticipation of ESY contract costs.	Yes	
Within Unit/Out of District	SFN 50011	When cost exceeds 4 ½ times, or exceeds 4 ½ times with anticipation of ESY contract costs.	Yes	
In-State/Out of Unit	SFN 50011	When cost exceeds 4 ½ times, or exceeds 4 ½ times with anticipation of ESY contract costs.	Yes	
<b>Boarding Care</b>				
Boarding Care Application/Contract	SFN 10301	Always	Yes	This contract may be used with boarding care cost only.
Boarding Care along with Education Costs Contract	SFN 9452	Always	Yes	This contract may include boarding care and educational costs.

Worksheets needed to determine education costs	Form No.	When a contract is required	IEP Required	Special Instructions
<b>Reimbursement</b>				
Education and Related Service/Boarding Care Reimbursement Request	SFN 10302	Always		If student is at a public school and an IEP was submitted, no invoices with reimbursement are necessary. Should student be attending a private or out of state facility or school, invoices are required.
<b>IEP Requirements with Student Contracts</b>				
Electronic IEP		Always		Sections: A – Student Information B – Parent Information C – IEP Meeting Information G – Adaptations of Educational Services I – Education Environment J – Special Education and Related Services, Length of School Day and Extended School Year

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