

Instructions for Completing Indicator 13-Excel spreadsheet  
Information to be collected during Internal Monitoring Process and IEP File Reviews  
(students ages 16 & above) by June 30, 2010

Column A – Special Education Unit

Column B – Home School District

Column C – Student Name

Column D - Student ID #

Column E – *IEP Met requirements for Indicator 13*

Indicate whether the IEP met the requirements for indicator 13. If the IEP received a Yes or NA score for all eight of the components of the checklist, select Yes. If one or more components of the checklist were scored No, select No in this section. (Select from the Drop Down Box, Yes or No) NA is only applicable to component #8.

Column F – *Re: measurable postsecondary goal(s).*

Enter Yes if the IEP met the requirements for component #1 on the ND Internal Monitoring Transition Requirements Checklist. Enter No if the IEP did not meet the requirements for component #1.

Column G – *Re: postsecondary goals updated annually*

Enter Yes if the IEP met the requirements for component #2 on the ND Internal Monitoring Transition Requirements Checklist. Enter No if the IEP did not meet the requirements for component #2.

Column H – *Re: Age Appropriate Transition Assessment*

Enter Yes if the IEP met the requirements for component #3 on the ND Internal Monitoring Transition Requirements Checklist. Enter No if the IEP did not meet the requirements for component #3.

Column I – *Re: Transition Services*

Enter Yes if the IEP met the requirements for component #4 on the ND Internal Monitoring Transition Requirements Checklist. Enter No if the IEP did not meet the requirements for component #4.

Column J – *Re: Course of Study*

Enter Yes if the IEP met the requirements for component #5 on the ND Internal Monitoring Transition Requirements Checklist. Enter No if the IEP did not meet the requirements for component #5.

Column K – *Re: annual IEP goals*

Enter Yes if the IEP met the requirements for component # 6 on the ND Internal Monitoring Transition Requirements Checklist. Enter No if the IEP did not meet the requirements for component #6.

Column L – *Re: Student invitation to the IEP meeting*

Enter Yes if there was evidence in the student file that the student was invited to the IEP meeting and component #7 was scored Yes. Enter No if component #7 was scored No.

Column M – *Re: Parental consent & agency invitation*

Enter Yes if the IEP met the requirements for component #8 on the ND Internal Monitoring checklist. Enter NA if the item was not applicable. Enter No if the IEP did not meet the requirements for component #8.