

NDAA1 CHECKLIST FOR TEACHERS (Student: _____)

Make a copy of this checklist for each student taking the NDAA1

All materials you will need are located at:

<http://www.dpi.state.nd.us/speced/resource/alternate/index.shtm>

IEP Related Steps: (See NDAA1 Companion Documents on the above webpage)

- Review the Parent Brochure with parents and educators at the student's IEP
- Use the IEP Decision Making Flowchart to assist team in making assessment option decisions
- Look at the NDAA1 and NDAA2 Side -by-Side Comparison document
- Document Team decisions in IEP
- View the Standards Based IEPs Power Point
- Write goals and objectives, at the grade level the student is enrolled, based on state content standards for each subject covered in the NDAA1

Training Materials:

- NDAA1 Checklist for Teachers
- NDAA1 Test Directions Manual (TDM)
- NDAA1 Training Power Point (it will walk you through the NDAA1 Test Directions Manual)*
- NDAA1 Data Chart
- Parent Validation Survey
- NDAAI Activity documents for the grade student is enrolled (and subjects)
- Folder (to keep student items together and confidential)

Test Directions:

- Testing Window opens on November 14, 2011 and closes on January 20, 2012
- Receive a secure login name and password from your local Sped. Director (TDM p. 17)
- Go online and verify or edit all students (on your caseload) taking the NDAA1 (TDM p. 22)
- Access the NDAA1 Grade Level Activities documents on the NDAA webpage
- Make copies of Data Sheets for each standard and subject tested (3 RLA, 5 Math, 6 Science)
- Copy materials and directions for the "Prescribed Anchor Items" for each subject
- Choose one activity per standard (unless anchor item)
- Gather items necessary to assess each activity (NDAA1 Grade-level Activities doc)
- Collect data on the activities and document results on Data Sheets (four trials each)
- Document secondary indicator answers and identify settings and peers (TDM sample p. 20)
- Complete Teacher Validation Questions
- Review the finished data sheets with parent and completed Parent Validation Survey with parent
- Go to the NDAA1 Online Assessment site and enter data from all Data Sheets
- File Completed Data Sheets and copy of Parent Validation Survey in student's school file

Steps to Finalize the Process:

- By January 31, 2012: Mail (original) Parent Validation Survey to: NDDPI-Dept 201
Standards and Achievement
600 East Boulevard Avenue,
Bismarck, ND 58505
Attention: Heidi Bergland
- Completed the online *Teacher Feedback Survey...and you are done!!*