

# 2011 - 2012 North Dakota Alternate Assessment 1 ( NDAA 1)

This assessment is for students with significant cognitive disabilities assessed against alternate achievement standards.

**Before you begin: Print the NDAA1 Test Materials listed in slide number three to use with this power point.**

# All Materials can be found at:

- <http://www.dpi.state.nd.us/speced/resource/alternate/index.shtm>

Or you can...

- go to [www.state.nd.us](http://www.state.nd.us)
  - Click on “Testing and Assessment”
  - Click on “ND Alternate Assessment”
- This webpage contains all of the written materials you will need to access in order to give the North Dakota Alternate Assessment 1- (NDAA1).

This training covers math, reading/language arts for the NDAA1. Science directions are included in each science grade document.

- **Print these Materials for this training:**
  - *NDAA1 Teacher Checklist*
  - *NDAA1 Test Directions Manual*
  - *NDAA1 Data Chart*
  - *Parent/Guardian Validation Survey*
  - *A Grade level Activities Document* for one of your student's current grade level (for reference)
- Also- It is important to view the Standards Based IEPs Power Point if you have not done so already.

## **Before you start:**

- Double-check the IEP.
  - Make sure you are giving the assessment that is documented in the student's current IEP for any and all subjects.
  - This information should match the information in your school Online Assessment Report.

## Look at the NDA A1 Checklist of Teachers:

- This checklist is intended to help you walk through the necessary steps in carrying out the NDA A1.
- It is arranged in four sections, including:
  1. The IEP Related Steps
  2. Training Materials
  3. Test Directions
  4. Steps to finalize the assessment process

# Look at the IEP Related Steps:

- By now you should have held the IEP and used these “decision making materials”...
  - The ***Parent Brochure*** is used to discuss state assessment options with the parents and team at the student’s annual IEP meeting
  - The ***IEP Decision Making Flowchart*** is used to help make informed decisions regarding different assessment options
  - The ***NDAA1 and NDAA2 Side-by-Side*** compares the two tests

And you should also have:

- Documented IEP team decisions regarding the state assessment in the IEP **and** written goals and objectives based on state standards for all subjects the student will be tested on using the NDAA1

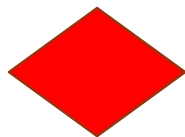
# Look at the Training Materials:

- The **NDAA1 Test Directions Manual (TDM)**:
  - This manual includes the information needed to give the NDAA1. It is important to read through the manual so that you are aware of all procedures and any changes.

Some important things to note:



When you see this symbol, it means there is something that you need to do.



This symbol means that the information is of very high importance.

# Let's walk through the NDAA1 Test Directions Manual

- There are two **Important Internet Resources** connected to the NDAA1 (p. 2):
  1. NDAA webpage on the DPI website -  
(where you go to find the materials and directions for the NDAA1)
  2. Data Driven Enterprises website – where you go to enter the data from an NDAA1 online and where you manage your students taking alternate assessments

## Who to go to for help (p. 3):

- In order to get the help you need for a specific problem you need to know who to call for the help you need.
  - Computer related questions or problems with the Data Driven Enterprises site – Kris
  - Questions regarding NDAA1 or NDAA2 – Doreen
  - General State Assessment (NDSA) questions- Heidi or Rob

# Assessment Participation Options in ND:

- Different options (pages 3-4)
- Criteria for participation (p. 5)
- How options are determined and who makes the decisions (p. 5)
- Documents to help in making those determinations (pages 6-10)

## Standards-based IEPs (p. 11):

- Do we need them?
  - Yes, absolutely
  - We need them now more than ever so that all students can be taught and assessed on the same academic, grade-level standards

# Test Security and Confidentiality

- Pages 11-13 cover the need, importance, and legal ramifications for failure to follow the ND rules of test security and confidentiality for student assessment practices.

# Test Booklet Cover for NDSA:

- A test booklet cover must be filled out for every student enrolled in your school (including students taking and NDAA1 or NDAA2) p. 13.
- Why? This is necessary so that all students enrolled at the time of testing are included in the original general assessment data system.
- NDAA scores are added to the system after scoring, in the slot where the student's demographic information is held (from the test booklet).

## Reports for NDAA students (p. 14):

- There are two kinds of reports generated through the assessment system:
  1. CTB/McGraw Hill (the current vendor for ND) generates a report for each student in the data system. Since students who take NDAA's have a cover sheet filled out in the test booklet a report is generated in the student's name. The report states "no valid attempt" because the student did not take the test (only had a cover sheet with demographic information on it).

Disregard this report-it is only provided as a data management tool.

2. The NDAA1 Individual Student Report is the true report of student proficiency on the NDAA1. It is available to download at the school when the scoring is complete and reports are released.

One copy is for the school file and the other is for the parent(s).

## Other things to note:

- Limits on Participation (page 14)
- Accommodations (page 15)
- Good Assessment Practices (page 15)
- Materials list - make sure you have what you need before you begin (page 16).

# The NDAA1 Test Directions:

- What you (the Teacher ) are required to do in order to administer the NDAA1 (pages 17-19)

Use the online (Data Driven Enterprises) assessment site:

You will only need to use the online assessment site for two purposes.

First, to manage your NDAA1 student files (add or delete students).

Second: to input the final data from the Student Data Sheets to submit the assessment results. This will be done when you have finished all parts of the assessment including the Parent Validation Survey.

**Remember: the Student Data Sheets are your hard copy of the NDAA1. You will use these hard copies to review the data with parents. You will not be able to copy the NDAA1 from the online site so use and keep the hard copy Student Data Sheets.**

# Getting Access to the Online NDAA1 Site:

- The only person who can provide your username and password is your local Special Education Director.
- The reason for this is security. It keeps the site secure and allows only the people who are suppose to access it able to access it. Your local Special Education Director is the person who knows Case Manager or teacher assignments throughout the Unit.

# The NDAA1 Test:

- **General Test Administration Directions begin on page 17.**
  - Step One: Access the NDAA1 Grade Level Activities document from the NDAA website.
  - Step Two: Choose one activity per standard (unless the item is a 'prescribed anchor item'). This means that there will be three reading/language arts items (two you will choose and one will be a prescribed anchor item which is required). There will be five math items (four of which you will choose and one prescribed anchor item which is required).
  - Step Three: As the activities are written in "measurable objective" form, you will need to think about and prepare materials to carry out the activities.

# NDA1 test continued...

- Step Four: Print the Student Data Sheet and make sure that you have one copy for each standard (8 in all).
- Step Five: Fill in the activity information on the Data Sheet and collect the materials you will need to carry out the activities (including the anchor item materials).

See sample on pages 20-21

- Step Six: Collect data on four separate trials and collect information on eight secondary indicators (see page 18).
  - You can schedule these activities however you choose within the testing window time-frame. For example: four days in a row, once a week for four weeks, twice a week for two weeks, etc.
- Step Seven: Document settings and peers (first names only).
- Step Eight: Answer “Teacher Validation” questions (# 11 and 12) on each Data Sheet.

- Step Nine: Review the hard copy Student Data Sheets with the parent/guardian and have them complete the *Parent Validation Survey*.
- Step Ten: When steps one through eight are completed, you can enter the NDAA1 data online (see page 22 for instructions and address).
  - Make sure you are logged into the system, as a teacher, via your local Unit Director of Special Education (he/she will provide you with login information and password)
- Step Eleven: File the hard copies of all items in the student's file.
- Step Twelve: Mail the original "Parent Validation Survey" to NDDPI **by January 31, 2012** (see page 19 for address).
- Step Thirteen: Complete the "Teacher Feedback Survey" online (you only need to complete one survey no matter how many tests you submit).

# Some Things to Keep in mind:

- Testing should be done when the student typically performs the best in the school day: (Consider)
  - More alert in the morning?
  - More tired in the afternoon?
  - Tired after lunch?
  - More alert at the end of the day?
  - Behavior problems more likely in the afternoon?
  - Showing signs of illness?
  - RX that causes drowsiness at a certain time of day?
  - Is too “wired” to concentrate after PE or music?
  - Distractions should be avoided
- Teacher Validation Questions: There are two questions at the end of each NDAA1 Data Charts for you (the teacher) to answer. These are like the Parent Validation questions and are for the purpose of verifying “typical behavior” on these types of activities as seen from the teacher’s viewpoint as well as the parent’s standpoint.
  - These items **are not** included in the score for the student (so you do not need to worry about your opinion affecting the student’s score).
  - Questions and Answers are provided on pages 24-25.