



Department of Public Instruction

600 E Boulevard Ave., Dept. 201, Bismarck, ND 58505-0440
(701) 328-2260 Fax - (701) 328-2461
<http://www.dpi.state.nd.us>

Dr. Wayne G. Sanstead
State Superintendent

MEMO TO: School District Administrators/Business Managers

FROM: Stephanie Gullickson, Assistant Director, Fiscal Management
Laurie Matzke, Director, Title I

DATE: December 8, 2009

RE: ARRA (Stimulus) Reporting for Title I

The American Recovery and Reinvestment Act (ARRA), signed by President Obama in February 2009, provides a significant amount of additional resources for local school districts. Due to the unprecedented scope and importance of this investment, ARRA funds, also known as stimulus funds, are subject to additional and more rigorous reporting requirements than normally applies to other federal grants.

Districts have already completed and submitted the first quarterly report for the ARRA funds in October 2009. The second quarterly report is due to be submitted electronically to your Title I contact person by December 15, 2009.

In addition to the quarterly reports, ARRA requires each school district receiving Title I, Part A ARRA funds to report a school-by-school listing of per-pupil educational expenditures from state and local funds for the 2008-09 school year to its state educational agency (SEA). States must report this data to the US Department of Education by March 31, 2010. These data will be used to examine the extent to which school-level education resources are distributed equitably within and across school districts. Title I authorized representatives must work with their business manager to complete this report.

Enclosed with this mailing, please find the following documents:

- A fillable template for districts to use in compiling and submitting their report.
- Instructions for completing the school by school report.
- A Checklist on Definitions of School-Level Expenditures. This checklist must also be submitted to your Title I contact person along with the completed template.

The template and instructions can also be accessed on the department's website at www.dpi.state.nd.us/title1/Legislative/index.shtm.

As with the quarterly reports, districts must submit the school-by-school expenditure report electronically to your Title I contact person. The due date to submit this report to the department is January 29, 2010.

If you have any questions on the quarterly reporting process, please consult with your Title I contact person, Stephanie Gullickson at sgullickson@nd.gov or 701-328-2176, or Laurie Matzke at lmatzke@nd.gov or 701-328-2284.