

Title I ARRA Question & Answer

- **What are the options for districts that have Title I ARRA funds remaining?**

If districts have funds remaining, they may continue to obligate and spend them for allowable Title I expenditures until **September 30, 2011**. There is no application process for this; rather, districts will complete a budget revision to obligate or reobligate any remaining Title I ARRA funds. There continues to be quite a few school districts in North Dakota that have a significant amount of Title I ARRA funds remaining.

- **When is the last day that I can spend these Title I ARRA funds?**

All Title I ARRA funds must be both obligated and spent by September 30, 2011. **Districts may not incur any expenses past the September 30, 2011 deadline.** The ARRA funds cannot be used for any activity that will occur after September 30, 2011. If districts are paying for Title I teacher salaries, they can only include salary through September 30, 2011. The month of October 2011, is designated for paying Title I ARRA bills, closing out local accounting records, and submitting final financial reports to the state Title I office.

- **What documentation is required to be submitted to close out the Title I ARRA program?**

Once school districts have expended all of their Title I ARRA funds, the following documents need to be submitted to the state Title I office:

- Title I Final Financial Report (SFN 7822)
- Request for Funds form (SFN 14660)
- Addendums (as applicable)
- Release of Funds Waiver (as applicable)
- Quarterly Report
- Copy of the school district accounting ledger to verify that all of the Title I ARRA funds have been expended

- **When must this documentation be submitted?**

Districts are encouraged to submit their Title I ARRA Final Financial Report and supporting documentation as soon as possible after expending all of their Title I ARRA funds; however, the last day to submit these forms is November 1, 2011. Paperwork must be postmarked on or before November 1, 2011.

- **When is the next Quarterly Report due for Title I ARRA?**

The next quarterly report is due September 29, 2011. The Title I contact person assigned to review this report is the same as your district's 2011-2012 Consolidated Application contact. This list can be found online at www.dpi.state.nd.us/title1/require/list.pdf.

- **When is the last Quarterly Report due?**

Districts will continue to do quarterly reports until ALL Title I ARRA funds have been expended and claimed. The last quarterly report will be due on November 1, 2011.