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## Department of Public Instruction

600 E Boulevard Ave., Dept. 201, Bismarck, ND 58505-0440  
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<http://www.dpi.state.nd.us>

Dr. Wayne G. Sanstead  
State Superintendent

**MEMO TO:** Title I Authorized Representatives/Coordinators/Teachers  
**FROM:** Laurie Matzke, Director, Title I  
**DATE:** April 30, 2012  
**RE:** 2012 North Dakota Outstanding Title I Educator Award

Each year, the North Dakota Department of Public Instruction Title I office recognizes an outstanding educator in the Title I program. There are so many dedicated, hardworking individuals in the Title I program and we want to acknowledge their efforts. This individual will be recognized at the 2012 Title I, Special Education, and 21<sup>st</sup> CCLC Fall Conference in October.

**Due to potential sequestration, we need to revise our normal timeline for this award. If Title I funding for the 2012-2013 school year is cut in January 2013, we will lose our Title I awards funding. Therefore, we need to use Title I carryover funds which expire on September 30, 2012 to provide our Outstanding Title I Educator with a grant award. The individual will only have from July 1, 2012 to September 30, 2012 to spend the Title I award funding. Therefore, the deadline to submit an application this year is May 31, 2012.**

Below please find information regarding the nomination and selection process.

### Nomination

- The candidate can be any individual who works in the Title I targeted assistance or schoolwide program (Title I teacher, aide, coordinator, and/or administrator).
- The candidate should have the respect and admiration of students, parents, and colleagues.
- The candidate should play an active and vital role in the school's Title I program.

### Selection

The state Title I Committee of Practitioners will select the finalist from the nominations received. The Committee of Practitioners includes representatives from the following: administrators, school board members, parents' associations, the private sector, teachers, early childhood educators, universities, vocational/adult education, business and industry, and migrant education.

### Instructions

- Complete the enclosed *Outstanding Title I Educator Application* - SFN 53480 or online at [www.dpi.state.nd.us/forms/sfn53480.pdf](http://www.dpi.state.nd.us/forms/sfn53480.pdf) or [www.dpi.state.nd.us/forms/word/sfn53480.doc](http://www.dpi.state.nd.us/forms/word/sfn53480.doc).
- Complete all information requested in the general information section.
- Complete all information requested in sections A, B, and C.
- The application for the 2012 North Dakota Outstanding Title I Educator must be submitted to the state Title I office on or before **May 31, 2012**. Please submit the application to the following address:

Department of Public Instruction  
Title I Office  
600 E Boulevard Avenue, Dept. 201  
Bismarck, ND 58505-0440  
Fax: (701) 328-0203