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## Department of Public Instruction

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Dr. Wayne G. Sanstead  
State Superintendent

**MEMO TO:** North Dakota Educators

**FROM:** Laurie Matzke, Director, Title I

**DATE:** January 24, 2012

**RE:** Title I WebEx Training – Title I Targeted Assistance Programs

The state Title I office is sponsoring a WebEx training titled Title I Targeted Assistance Programs on Wednesday, February 15, 2012 from 3:30 pm to 4:30 pm CST. Ann Ellefson will be the presenter of this WebEx training.

This WebEx training will provide administrators, Title I coordinators, and Title I teachers a review of the Title I targeted assistance regulations and outline several best practices for Title I targeted assistance programming.

- Registration for this event is available online only at <http://www.surveymonkey.com/s/6ZHJ8DX>. Registrations will close on February 14, 2012.
- The WebEx training is via the Internet. Each school must have a computer and Internet connection at the time of the training. Because connections are limited, we ask that school personnel register and attend as a group.
- On Tuesday, February 14, 2012, each registered participant will electronically receive instructions on how to connect to the WebEx training.
- All applicable handouts will be emailed directly to registered participants prior to the WebEx training. These documents will also be posted online at [www.dpi.state.nd.us/title1/present.shtm](http://www.dpi.state.nd.us/title1/present.shtm).

If you have any questions, please contact Patty Carmichael at (701) 328-3264 or [pcarmichael@nd.gov](mailto:pcarmichael@nd.gov).