

AGREEMENT
July 1, 2008 – June 30, 2011

This Agreement is between the **North Dakota University System (NDUS)** and the **North Dakota State Department of Public Instruction (DPI)**.

1. **Purpose and Scope of Services.** The purpose of this agreement is to provide for administrative services and coordination of the higher education component of the reauthorized Elementary and Secondary Education Act, Teacher and Principal Training and Recruitment Fund, Title II, Part A, Subpart 3. **DPI** will provide administrative services in connection with the program and **NDUS** will reimburse **DPI** for those services.
2. **DPI Obligations.** **DPI** agrees to provide these services in accordance with applicable laws, regulations, and grant terms:
 - a) Supervise the grant administration process:
 - Formulate and disseminate the RFP
 - Form a review committee
 - Supervise the review process
 - Award and announce grants
 - Approve fund disbursements
 - b) Monitor grant projects
 - c) Compile all required reports
 - d) Maintain necessary records
 - e) Provide technical assistance to projects
3. **NDUS Obligations.** **NDUS** will retain responsibility for final approval of all grant projects and disbursement of funds to the projects.
4. **Payment.** **NDUS** will pay to **DPI** an annual sum of \$15,000, which will total \$45,000 for the period of July 1, 2008 through June 30, 2011. Payment will be made on a reimbursement basis upon request of funds from **DPI**.
5. **Individual Responsibilities.** **Greg Gallagher** will be assigned responsibility for services provided by **DPI**, and **DPI** will furnish necessary clerical support. If **Mr. Gallagher** leaves the employ of **DPI** or is unable or unwilling to provide the services, **NDUS** may terminate this agreement upon written notice to **DPI**. The **NDUS Vice Chancellor for Academic Affairs** shall serve as the director of the higher education component of the Teacher and Principal Training and Recruitment Fund, Title II, Part A, Subpart 3, and shall provide program oversight.
6. **Project Expense Reimbursement.** Project administrators shall submit their expense reimbursement requests to **Mr. Gallagher**, who shall approve authorized expense reimbursements and forward the requests to **NDUS** for payment.

7. **Term – Renewal.** The term of this Agreement is **July 1, 2008 through June 30, 2011**. The Agreement may be renegotiated annually upon the written agreement of the parties under the similar terms and conditions expressed herein.
8. **Modification.** This Agreement may not be modified except in writing signed by the parties.
9. **Continuance.** This Agreement is binding only as long as the ESEA funding remains at or above the current SAHE allotment.

Greg Gallagher, Director, Standards and Achievement
Department of Public Instruction

Date

Dr. Wayne G. Sanstead, State Superintendent
Department of Public Instruction

Date

William G. Goetz, Chancellor
North Dakota University System

Date