

North Dakota Department of Public Instruction

TITLE I FAST FACT SERIES

Issue: Local Assessment Requirements for Title I Teachers

By law, Title I programs must report each individual student's progress if served in a Title I program.

It is the responsibility of the Title I teacher to monitor progress of Title I students in all of the grades they serve. A review of each Title I student's progress is conducted to assess whether students are making gains. A minimum of three assessment criteria must be used to measure student progress.

Title I teachers are required to track the progress of all students served in the Title I program. It is also important that the results of these assessments are documented.

Please note:

- Three different assessments must be used to record the progress of all Title I students.
- These assessments may be objective or subjective. For example, the Title I teacher could use narrative progress reports as one assessment criteria.
- A portfolio documenting the progress of each child and showing the three assessments being used must be maintained for each Title I student.
- The assessment results must be reported to parents for each student at least twice a year, preferably more often.
- Different developmentally appropriate assessment tools can be used at each grade level.
- Title I teachers are required to use three assessment measures in reading, and if serving students in math, three math assessment measures.
- Title I teachers must provide the parents of all Title I students with the student's individual assessment results.

In addition to assessing the progress of each Title I student, Title I programs are required to provide parents with the assessment results in a written format. This written report is called the "Title I Report Card" or "Title I Progress Report." Ideally, parents should receive frequent feedback on their child's progress. However, the report cards must be distributed, at a minimum of twice a year.

Sample "Title I Report Cards" and "Title I Progress Reports" are available at www.dpi.state.nd.us/title1/targeted/require/assess/index.shtm.

If you have questions regarding this issue, please contact:

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